

**To receive a report on the agreement with Saltash Youth
Network and consider any actions and associated
expenditure.**

Report to:

Policy and Finance

Date of Report:

18 December 2025

Officer Writing the Report:

Office Manager / Assistant to the Town Clerk

Pursuant to:

P&F held on 14 January 2025 minute nr. 112/24/25

Purpose of the report:

To consider a draft agreement with Saltash Youth Network for the provision of annual funding. Attached as **Appendix A**.

Officers Recommendations

Members are asked to consider:

1. To approve the draft agreement attached, subject to the Town Clerk's final review and sign-off,
2. To provide delegated authority to the Town Clerk to sign the annual agreement on behalf of the Town Council.

Report Summary

At the Policy & Finance Committee meeting held in January 2025, the Town Council requested that a formal funding agreement be drafted between the Town Council and Saltash Youth Network, in order to improve the funding process and align with best practice.

The draft agreement is attached as Appendix A.

The Town Council also agreed to increase the level of funding, to be drawn down in two instalments, in support of the vital work undertaken by Saltash Youth Network, including its role in supporting smaller organisations within Saltash.

The Saltash Youth Network have reviewed the agreement and are happy to sign subject to Town Council approval.

How Does This Meet the Business Plan?

This initiative aligns with the Town Council's Business Plan strategic priorities, particularly those overseen by the Policy & Finance Committee. It supports the setting of appropriate and sustainable budgets for organisations delivering professional youth work and promotes greater awareness of youth work provision. In doing so, it encourages collaboration, best practice, and effective use of resources across local youth organisations.

Budgets

Budget Codes:

6206 PF Youth Council

Budget Availability:

£6,000

Signature of Officer:

Office Manager / Assistant to the Town Clerk

